

CONTRACT FOR THE ORGANISATION OF INTERNSHIP

concluded on [date] between: University of Białystok, ul. Świerkowa 20 B, 15-328 Białystok, Poland, represented under the authority of the Rector by: prof. Małgorzata Anna Bieńkowska, Director of the Institute of Sociology, University of Białystok, Plac NZS 1, 15-420 Białystok, hereinafter referred to as „the University" and

.....
(full name of the hosting institution)

.....
(address of the hosting institution)

represented by:

.....
(name and position of a person representing the hosting institution)

hereinafter referred to as the "Internship Provider".

§ 1

The University shall refer the student(s) to the Internship Provider for unpaid professional internship as provided for in the study program and according to the Appendix to this Agreement.

§ 2

During the internship, the Internship Provider:

- 1) provides the student with a suitable workplace,
- 2) organizes the internship in accordance with the internship program presented by the University, which will constitute an Appendix to this Agreement,
- 3) supervise the student's proper performance of activities in accordance with the internship program.

§ 3

In order to ensure that the above tasks are carried out, the Internship Provider shall appoint a Internship Supervisor from among its employees:

.....
(name, e-mail address of the Internship Supervisor)

University shall appoint an Internship Co-supervisor from among the academic staff:

.....
(name, e-mail address of the Internship Co-Supervisor)

§ 4

1. The student shall:

- 1) commence, carry out and complete the internship in accordance with the internship program of and the deadline specified in the internship card;
- 2) observe the agreed timeframes of internship and the regulations and rules of the Internship Provider, in particular the rules of health and safety and fire safety, and other work regulations;
- 3) take care to maintain the confidentiality of information the disclosure of which could expose the Internship Provider to damage.

2. The Internship Provider declares that during the internship, the student will not provide work for the Internship Provider on the basis of an employment relationship or any other civil law contract.

§ 5

The Internship Supervisor from the Internship Provider side formulates an opinion on the course of the internship and the fulfilment of the tasks included in the internship program (in the form of a descriptive evaluation).

§ 6

Credit for the internship is awarded by a Co-supervisor from the University (in the form of a grade) on the basis of the opinion referred to in § 5, presented by the Internship Provider.

§ 7

The Internship Provider may request the University to dismiss the student from the internship if the student blatantly violates work discipline, including the situation when the student fails to perform tasks arising from the internship program.

§ 8

In matters not covered by this contract, the provisions of the Law on Higher Education and Science Act of 20 July 2018 (Polish Journal of Laws, 2020, item 85, as amended) and the Rules and Regulations for Professional Internships at the Institute of Sociology, University of Białystok shall apply.

§ 9

The contract is drawn up in two counterparts, one for each party.

University	Internship Provider
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